



**VIVALANG**  
specialist translations

**Reliable Central &  
Eastern European  
translations**

[www.vivalang.com](http://www.vivalang.com)



# » HIGHLIGHTS

Over **20 000**  
successfully completed  
translation projects

Specialising in  
Central & Eastern  
European (CEE)  
languages

More than  
**1000**  
professional  
translators &  
interpreters

Over **10** years'  
experience assisting  
clients in translation

**QA**  
management  
system based  
on PN-EN ISO  
17100:2015

## » ABOUT US

**VIVALANG** specialist translations has been providing professional language services since 2004. With a network of **1000** professional translators and interpreters we can handle more than **50** languages in the fields of finance, banking, law, IT/tech and marketing. Being located in the historical city of Kraków (Poland), we specialise in translations into Central and Eastern European (CEE) languages at affordable prices.

# » SERVICES

Transcription



Localisation



Document translations



Native speaker revision and proofreading



DTP



# » TRANSLATION WORKFLOW



## STEP 1

### Defining your needs

You are assigned a dedicated Project Manager, who will deal with your order from the beginning right up until the translated files are delivered to you.

## STEP 2

### Project management

The Project Manager will divide your order up into smaller processes, select a team of linguists and CAT and QA software to be used.

## STEP 3

### Quality management

Once the documents have been translated, they are forwarded to the proofreader(s). This linguist, or team of linguists, reviews the documents and makes changes if necessary.

## STEP 4

### Final delivery and feedback

The Project Manager makes sure you receive the material back on time and in line with your expectations.

# » OUR CLIENTS

We are  
committed  
to our clients'  
satisfaction

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RESERVED



COMARCH



SIEMENS



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